

# MANAGEMENT TEAM MEETING NOTES

June 29, 2017 | 10:00–11:00 AM

Dial: 646-558-8656  
Meeting ID: 580 571 1193

## MEMBERS PRESENT

Steven Duke, Region 2 Planning Commission  
Michelle Mueller, Washtenaw Community College  
Ron Griffith, Spring Arbor University  
Ken Hinton, Livingston County Administration  
Phil Santer, Ann Arbor SPARK  
Conan Smith, Washtenaw County Board of Commissioners  
Bill Sleight, Michigan Works! Southeast  
Sue Smith, Hillsdale Economic Development Partnership  
Tim Lake, Monroe County Business Development Corporation  
Rachel Kuntzsch, Public Sector Consultants  
Kristin Hofman, Public Sector Consultants

## WELCOME AND CHALLENGE GRANT UPDATES

Kristin Hofman kicked off the meeting by sharing updates on the promotion of the challenge grant request for proposals (RFP) and the current number of applications submitted. Management team members shared updates on their promotion of the RFP as well as organizations they know that intend to apply. Michelle Mueller mentioned that it would be valuable to engage someone from the State of Michigan, such as Roger Curtis, to understand the role the Michigan Career Pathway Alliance may play in providing future support to districts for educational development plans and career development tools.

Kristin also provided an overview of the progress reports from the Livingston Educational Service Agency (LESA) and the Workforce Intelligence Network (WIN) on their current challenge grant funds. The management team approved the final grant report from LESA and requested additional information from WIN at the next in-person management team meeting. Steve Duke noted that the grant to Jackson Community College is now null and void due to changes in the State of Michigan's On the Job Training contracts. No expenses from Jackson Community College have been incurred through the grant.

## FIVE-YEAR PROSPERITY STRATEGY UPDATE PROCESS

Rachel Kuntzsch recapped previous discussions regarding the Five-year Prosperity Strategy update. As a next step, Rachel proposed creating an addendum report, instead of editing the original, to conserve the history of the region's activities and planning efforts. The management team agreed that an addendum report is appropriate, as it can be both reflective and progressive. The addendum plan will include

emerging issues and perspectives and an updated one- to two-year implementation plan for the region's two priority action areas: growing and attracting talent to meet industry needs and advancing a high-quality, diverse transportation system.

Ryan Buck and Phil Santer will meet to discuss updates to the transportation section of the plan and recommend amendments to the management team. PSC will schedule a call with Ron Griffith, Michelle Mueller, and Bill Sleight to discuss what has been implemented within the talent section so far and determine next steps for updating.

## **NEXT STEPS AND ADJOURNMENT**

The next meeting will be held on August 9, 2017, from 1:00 PM–3:00 PM at Spring Arbor University's Jackson campus. The meeting will include a presentation from WIN, a review of challenge grant proposals, and a plan to brainstorm a fall regional event.