

# MANAGEMENT TEAM

## MEETING NOTES

Wednesday, July 17, 2019 | 2:00–3:00 PM

### MEMBERS PRESENT

Steven Duke, Region 2 Planning Commission  
Ken Hinton, Livingston County  
Kristin Hofman, Public Sector Consultants  
Patrick Lyons, Public Sector Consultants  
Michael Overton, Jackson County  
Phil Santer, Ann Arbor SPARK  
Bill Sleight, Michigan Works! Southeast  
Susan Smith, Hillsdale Economic Development Partnership  
Jim Van Doren, Lenawee Now

### CHALLENGE GRANT UPDATE

Public Sector Consultants (PSC) has developed and distributed memoranda of understanding to all challenge grant recipients. The only unexecuted memorandum is with the Charter Township of Ypsilanti due to a delay in matching funds. The township will be requesting matching fund approval at their next board meeting on August 21, 2019. This grant will remain conditionally awarded until these funds are fully secured. The management team will discuss the status of this grant during its August 26 meeting if matching funds are not confirmed by that time.

### TRANSPORTATION PROJECT

PSC led the management team through a review of the proposal from Toole Design and facilitated a conversation regarding the proposed scope of work and the goals of the Greater Ann Arbor Region (GAAR) management team. The team determined that the proposed scope of work was well matched to its goals and decided to move forward with a conditional approval of the project, which is dependent on Toole Design addressing the following items:

- The management team is less interested in a stakeholder workshop and would prefer interviews or a survey. The team is willing to help identify the proper stakeholders for this outreach. Is this possible? How does it change the overall scope, timeline, and budget?
- Is Toole Design planning to travel to the region to complete this work? If so, when and for what purposes?
- The team would like Toole Design to define workplace success outcomes within this scope of work. For example, how will people more easily get to work as a result of plan implementation? How can the transportation recommendations be sustained over time?

- Can Toole Design conduct a literature review of studies that consider other ridesharing options beyond Lyft or Uber? For example, review studies that look at friends who provide others with rides to work or slugging.
- Can Toole Design provide an overall timeline for this project and for key deliverables?

PSC shared these questions with Toole Design and will forward their answers and a revised proposal to the management team before its meeting on August 26.

## POTENTIAL FALL SUMMIT

The management team discussed the potential for a fall convening and what the goals might be for such an event. The team determined that the event could bring stakeholders together to learn about regional accomplishments as a result of prosperity initiative funding and plans to sustain collaboration after state funding runs out next year.

The September management team meeting will be dedicated to discussing sustainability of the initiative and an event that will be targeted for next spring. The sustainability discussion will be informed by interviews with the management team and survey results from GAAR grantees.

## NEXT STEPS

The next management team meeting will be held via conference call and webinar on Monday, August 26, 2019, from 2:00 to 3:00 PM. It will include a presentation from Apryl Morin from the Monroe County Learning Bank Network.